

Virginia Wireless E-911 Services Board

Project Management Monthly Activity Report

Vendor: L. Robert Kimball & Associates
Region/Locality: Northern Neck / Middle Peninsula
Period: 12/26/04 - 01/29/05

Activity Report			
Task	Locality	Hours this Period	Comments
Active Tasks			
PROJECT REPORTING			
Provided status updates to all PSAPs in region regarding WSP implementations	Region	3.00	
Developed monthly report for WSB	Region	2.00	
PLANNING			
Reviewed reports from WSPs and confirmed current status of implementation with each PSAP for each carrier	Region	5.00	Set dates for testing in Caroline County, King William County, and Richmond County.
ASSESSMENTS			
CPE assessment	King and Queen	2.00	King and Queen County new CPE installed and tested. Wireless testing to be scheduled.
ACCEPTANCE TESTING/CUT-OVER			
Phase I Service Testing	King and Queen	5.00	King and Queen Phase I testing with Verizon. Deployed.
Phase II Service Testing	Richmond County	4.00	Richmond County Phase II testing with Verizon completed. Deployed.
Phase II Service Testing	King William County	5.00	King William County Phase II testing with Sprint. Deployed.
LEC/WSP LIAISON			
Phase II		5.00	Maps reviewed for Phase II testing in Caroline County and King William County completed.

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Follow up on Phase I and Phase II		2.00	Review routing sheet and set dates for testing with Caroline County, Richmond County, King William County and King and Queen County
PHASE II ASSISTANCE			
Phase II Readiness	Region	2.00	
MAPPING/GIS ASSISTANCE			
	Essex County	7.00	Essex County mapping contract review with Verizon. Essex should have mapping in February 05.
	King William County	10.00	King William County mapping install and review.
	King and Queen	8.00	King and Queen Mapping RFP
TRAINING ASSISTANCE			
Phase I & Phase II Training	Gloucester County	4.00	Training on Phase I and II held for Gloucester County.
TOTAL HOURS		64.00	